

**Trumbull County Board of Health – Regular Meeting  
January 23, 2019 – 1:00 PM  
176 Chestnut Ave. NE \* Warren, Ohio**

**BOARD MEMBERS PRESENT:** Thomas Borocz  
Gregory Dubos  
Dr. Harold Firster  
Kathy Salapata  
John “Jack” Simon, Jr.  
John Messersmith, President Pro Tempore  
Robert Biery, Jr., President

**STAFF:** Frank Migliozi, MPH, REHS/RS, Health Commissioner  
Sandra Swann, RN, Nursing Director  
Kristofer Wilster, MPH, REHS/RS, Director of Environmental Health  
Jenna Amerine, MPH, CHES, Health Educator  
Natalie Markusic, REHS/RS, Accreditation Coordinator  
Rodney Hedge, RS, Public Health Sanitarian  
Johnna Ben, Administrative Secretary

**OTHERS:** James J. Enyeart, MD, Medical Director  
Robert Kokor, Legal Counsel

**MINUTES**

- I. The meeting was called to order and the Pledge of Allegiance was said.
- II. Adoption of Agenda: **MOTION: 19-5** made by Mrs. Salapata, second by Mr. Borocz to adopt the agenda as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Not Yet Present  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- III. Approval of Minutes: **MOTION: 19-6** made by Mr. Dubos, second by Mrs. Salapata to approve the minutes of the December 19, 2018, regular meeting, as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Not Yet Present  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**MOTION: 19-7** made by Mr. Simon, second by Mr. Messersmith to approve the minutes of the January 10, 2019, special meeting, as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Not Yet Present  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried. (At this time, Dr. Firster entered the meeting.)

- IV. Health Commissioner Report:** Mr. Migliozi presented a written report to the Board for their review, and provided the Board with a copy of a summary of the Board's activities during 2018. Mr. Migliozi also reported that he had received a revised set of plans for the proposed basement renovations, and asked that the members on the building committee stay after the meeting.

**MOTION: 19-8** made by Mr. Borocz, second by Mrs. Salapata to approve the Health Commissioner's written report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- V. **Director of Nursing Report:** Mrs. Swann presented a written report to the Board for their review.

**MOTION: 19-9** made by Mr. Messersmith, second by Dr. Firster to accept the Director of Nursing's written report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- VI. **Director of Environmental Health Report:** Mr. Wilster presented a written report to the Board for their review.

**MOTION: 19-10** made by Mr. Dubos, second by Mr. Borocz to accept the Director of Environmental Health's written report as presented.

Mr. Dubos questioned Mr. Wilster as to the outcome of the private water system issue that was discussed at a previous meeting. Mr. Wilster stated that it was determined that the owner was in the wrong. The homeowner pulled a permit to seal the well, and then sealed the wrong well.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- VII. **Health Educator Report:** Ms. Amerine presented a written report to the Board for their review.

**MOTION: 19-11** made by Dr. Firster, second by Mr. Messersmith to accept the written report of the Health Educator as presented.

Mr. Dubos asked if Ms. Amerine was searching for a CHC intern. Ms. Amerine stated that she had just sent out a job description in search for a new intern.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- VIII. Accreditation Coordinator Report:** Mrs. Markusic presented a written report to the Board for their review.

**MOTION: 19-12** made by Mr. Borocz, second by Dr. Firster to accept the Accreditation Coordinator's written report as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- IX. Board Report: None**

- X. Old Business:** A. Proposed New Fees & Fee Language Change - .12 Tattoo Establishments – 2<sup>nd</sup> Reading - Currently there is only one category for tattoo establishments. Per ORC 3701-9-03 (C), the Board of Health is to establish four categories: 1) Tattoo Services - \$167.99; 2) Body Piercing Services - \$122.52; 3) Combined Body Art Services - \$276.20; and 4) Time-Limited Approval for a Specific Event - \$100.00. Cost methodology was conducted on the program to establish the fees.

**MOTION: 19-13** made by Mr. Messersmith, second by Dr. Firster to approve the 2<sup>nd</sup> reading of the new fees and fee language change for .12 Tattoo Establishments as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- XI. New Business:** A. Approval of the Trumbull County Combined Health District’s Standing Order of Succession – A standing order of succession, to ensure that the health district’s operations are performed efficiently with minimal disruption during an emergency, is a requirement of the health district’s Continuity of Operations Plan. The succession will be: 1) Environmental Director; 2) Nursing Director; 3) Medical Director; and 4) Health Educator.

**MOTION: 19-14** made by Mr. Simon, second by Mrs. Salapata to approve the Trumbull County Combined Health District’s Standing Order of Succession as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

- B. Approval of the Trumbull County Combined Health District’s Emergency Response Plan – Basic Plan – This plan has been reviewed and approved for promulgation by the Ohio Department of Health.

**MOTION: 19-15** made by Mr. Borocz, second by Mr. Dubos to approve the Trumbull County Combined Health District’s Emergency Response Plan – Basic Plan as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes

Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

C. Approval of the Trumbull County Combined Health District’s Epidemiology Response Annex – This plan has been reviewed and approved for promulgation by the Ohio Department of Health.

**MOTION: 19-16** made by Mr. Borocz, second by Dr. Firster to approve the Trumbull County Combined Health District’s Epidemiology Response Annex as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

D. Approval ADM-1640 Smoking Policy – **MOTION: 19-17** made by Mrs. Salapata, second by Dr. Firster to approve ADM-1640 Smoking Policy as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

E. Approval of ADM-1630 TCCHD Credit/Debit Card Acceptance Procedure – **MOTION: 19-18** made by Mr. Dubos, second by Mr. Simon to approve ADM-1630 TCCHD Credit/Debit Card Acceptance Procedure as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes

Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

F. Approval of Revised Job Descriptions – **MOTION: 19-19** made by Mrs. Salapata, second by Mr. Borocz.

Mr. Dubos asked if the union had reviewed the job descriptions. Mr. Migliozi stated that the union reviewed the job descriptions when they were originally developed. These job descriptions are the same, with the exception of the core competencies being addressed and some corrections made.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

G. Declaration of Unfit for Human Habitation – 2911 Seifert Lewis Rd., Hubbard Twp., William Tomo, Owner – Mr. Tomo was not present, but Mr. Tomo’s sister-in-law, Stephanie Tomo, was in attendance. A request was made by Hubbard Township Zoning to determine if the structure was fit for human habitation. Upon inspection on December 6, 2018, the inspector noted that the roof was leaking, there were missing or badly damaged ceiling tiles, walls and/or flooring, the basement was flooded, mold and moisture contamination and gross unsanitary conditions.

**MOTION: 19-20** made by Mr. Messersmith, second by Mr. Salapata to declare the structure located at 2911 Seifert Lewis Rd., Hubbard Twp., unfit for human habitation.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes

Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XII. Citizens Comments: None**

- XIII. Executive Session: *MOTION: 19-21*** made by Mr. Messersmith, second by Dr. Firster to close for executive session for discussion regarding pending litigation and employee disciplinary matters, and to include Mr. Migliozi and Atty. Kokor in the discussion.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

***MOTION: 19-22*** made by Mr. Messersmith, second by Dr. Firster to reopen to public session.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried. (Closed 1:27 – Reopened 2:00 PM)

- XIV. Approval of Payment of the Bills: *MOTION: 19-23*** made by Dr. Firster, second by Mr. Messersmith to approve the payment of the bills as presented.

**Roll Call Vote:**

Mr. Borocz – Yes  
Mr. Dubos - Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes



Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried.

**XV. Date of Next Regular Meeting: February 27, 2019 – 1:00 PM**

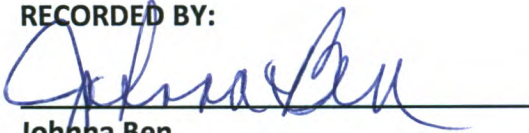
**XVI. Adjournment: MOTION: 19-24** made by Mr. Messersmith, second by Mr. Simon to adjourn.

**Roll Call Vote:**

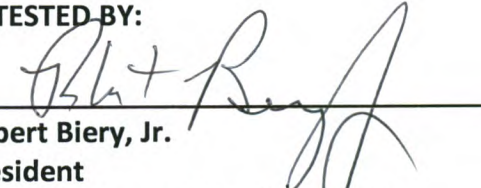
Mr. Borocz – Yes  
Mr. Dubos – Yes  
Dr. Firster – Yes  
Mrs. Salapata – Yes  
Mr. Simon – Yes  
Mr. Messersmith – Yes  
Mr. Biery – Yes

Motion carried. (Adjournment 2:02 PM)

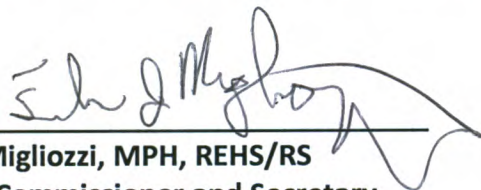
**RECORDED BY:**

  
\_\_\_\_\_  
**Johnna Ben**  
**Administrative Secretary**  
**Trumbull County Combined Health District**

**ATTESTED BY:**

  
\_\_\_\_\_  
**Robert Biery, Jr.**  
**President**  
**Trumbull County Board of Health**

**For**

  
\_\_\_\_\_  
**Frank Migliozi, MPH, REHS/RS**  
**Health Commissioner and Secretary**  
**Trumbull County Board of Health**

## Health Commissioner's Report – January 23, 2019 Board of Health Meeting

### 1) Budget/Financial

- Attached is the monthly financial report for December. We ended 2018 with the general fund at a positive cash balance of \$477,606.62, and with our all fund balance at \$1,623,362.54. You may notice that this is approximately \$500,000.00 more than last year. Several factors played into this increase:
  1. Grants were up approximately \$130,000.00;
  2. We received an additional \$109,000.00 from the state for accreditation;
  3. All levels of the permits to operate were due in 2018, so there was an approximately increase of \$75,000.00 in the sewage fund;
  4. The C&DD fund was up by \$164,000.00 due to Lafarge's increase in debris collection, and due to the county's cut off, we were unable to pay out the fee transmittals to the state, county and Lordstown; and
  5. General Fund was also up by approximately \$28,000.00
- A financial audit for our 2017 and 2018 calendar years is projected to begin March 9, 2019. We are on a two-year audit cycle, because the threshold for federal grants increased to \$750,000.00. Our audits have always been performed by the Ohio State Auditor's office, but this year the state auditor's office has contracted to have our audit performed by a private firm, Charles E. Harris & Associates out of Cleveland, Ohio. This firm was awarded a contract by the state to conduct our audit, and the audits for the Columbiana County Airport Authority and the Columbiana County Port Authority.
- The county has completed a full year under the new Munis accounting system. When the new accounting system started, the county had every department with grants set up to use "project ledger" for all of their grants. The project ledger set up all the grants under one fund, versus individual funds in the general ledger. What they are now seeing is that the project ledger did not have the same reporting capabilities available as the general ledger system; therefore, they decided to move all the grants into the "general ledger". Currently Dan Dean is setting up all of our grants funds in the general ledger system; therefore, you will see a slightly different set up on our financial reports next month.

### 6. Time Study

- Attached is my time study for the month of December. The bulk of my time was spent on administrative issues and PHEP.

### 7. Vehicles

- Attached is the cost analysis for the month of December for the vehicles. Due to the time of year, we actually show an overall negative of \$59.23 for the month of December.

**8. Hepatitis A Outbreak Update**

- Ohio has 1,370 cases, ranging in ages 3-81 years. 59% of those cases are males, 63% have been hospitalized and there has been four deaths. 66 counties in the state are now affected. Trumbull County has had six confirmed cases with this outbreak; and we have one new case that we are investigating.

**9. Influenza**

- We have seen an increase in hospitalization for influenza, and there have been 166 cases reported in Ohio, most of those are H1N1 strain, and 22 of those cases were in Trumbull County. Ohio is now also starting to see cases of the H3 strain.

10. I informed the Board at last month's meeting that I had been in discussion with the Trumbull County Commissioners regarding the possible renovation of our basement to accommodate a meeting room. Mike Sliwinski of the Trumbull County Building Department did a preliminary design, and feels the structure of the basement is permissible to construct a meeting room. Mr. Sliwinski is making a more detailed plan, and will work with the Warren City Building Director for approval.

11. Policies/Procedures – Revisions - None

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT  
FINANCIAL REPORT  
As of December 31, 2018**

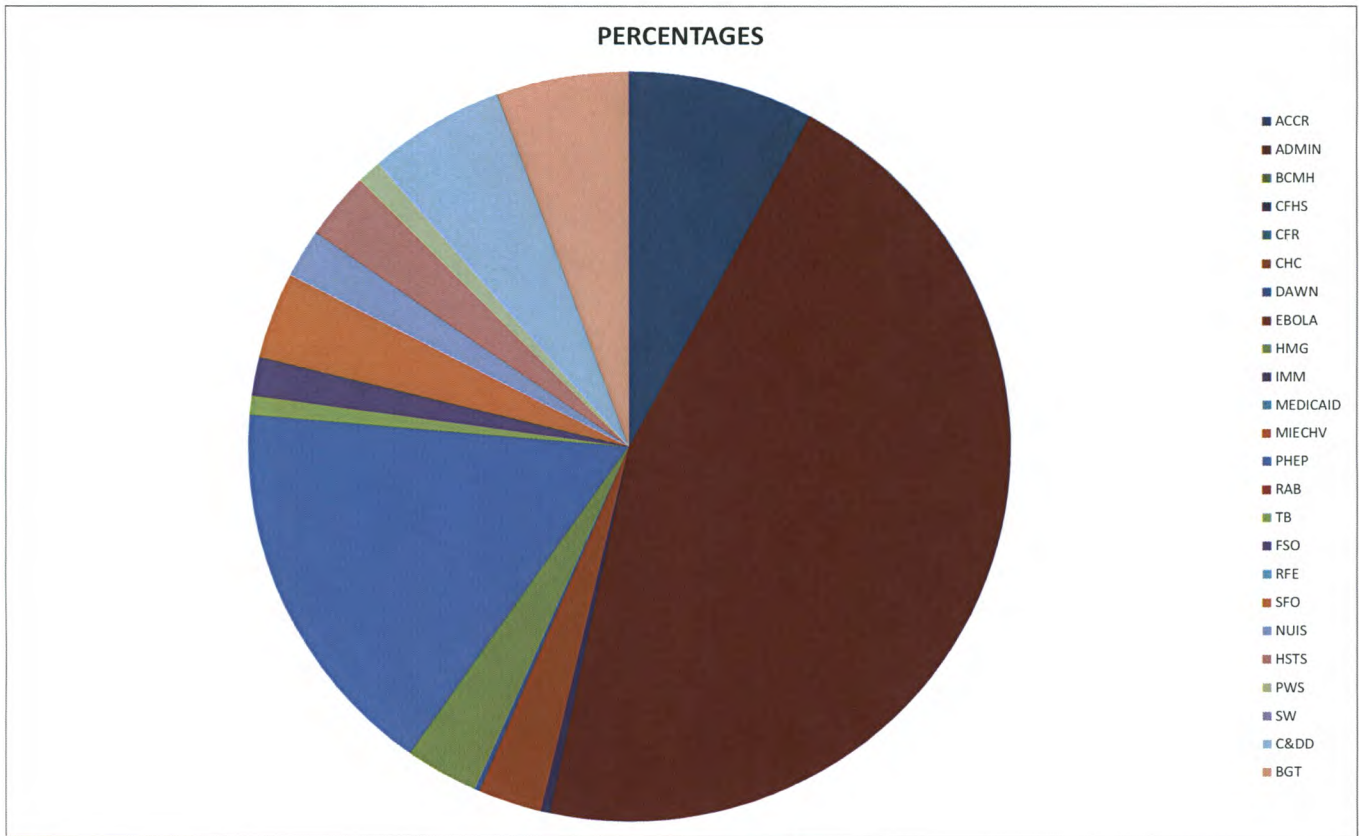
FUND	BUDGET	NOVEMBER REV	NOVEMBER EXP	DECEMBER REV	DECEMBER EXP	REVENUE	YEAR TO DATE EXPENDITURES	REV - EXP	REMAINING BUDGET	% REMAINING	CALENDAR REMAINING	FUND CASH BALANCE
GENERAL FUND 950	\$ 2,224,450.00	\$ 115,783.87	\$ 168,777.24	\$ 93,898.45	\$ 127,730.20	\$ 2,272,378.05	\$ 2,049,810.93	\$ 222,567.12	\$ 174,639.07	7.85%	0.00%	\$ 477,606.62
FOOD SERV FUND 951	\$ 341,710.00	\$ 594.68	\$ 34,164.63	\$ 726.32	\$ 26,163.80	\$ 323,553.84	\$ 343,159.49	\$ (19,605.65)	\$ (1,449.49)	-0.42%	0.00%	\$ 58,200.75
CFHS FUND 953	\$ 3,912.25	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,912.25	\$ (3,912.25)	\$ -	0.00%	0.00%	\$ -
CAR SEAT FUND 955	\$ 15,000.00	\$ 40.00	\$ 1,233.61	\$ -	\$ -	\$ 4,400.00	\$ 5,991.29	\$ (1,591.29)	\$ 9,008.71	60.06%	0.00%	\$ 8,677.76
PROJECT DAWN FUND 956	\$ 10,000.00	\$ 500.00	\$ -	\$ -	\$ -	\$ 7,829.18	\$ 10,972.52	\$ (3,143.34)	\$ (972.52)	-9.73%	0.00%	\$ 2,817.36
PARKS/CAMPS FUND 958	\$ 4,700.00	\$ -	\$ -	\$ -	\$ -	\$ 4,346.26	\$ 4,435.26	\$ (89.00)	\$ 264.74	5.63%	0.00%	\$ -
PRIV WATER SYS FUND 959	\$ 28,000.00	\$ 3,455.25	\$ 1,775.00	\$ 3,541.25	\$ 298.50	\$ 54,070.00	\$ 20,721.51	\$ 33,348.49	\$ 7,278.49	25.99%	0.00%	\$ 55,093.59
POOLS FUND 960	\$ 21,000.00	\$ -	\$ -	\$ -	\$ -	\$ 20,737.00	\$ 20,182.00	\$ 555.00	\$ 818.00	3.90%	0.00%	\$ 555.00
REIMB SWD FUND 970	\$ 20,000.00	\$ -	\$ 9,883.74	\$ -	\$ -	\$ 20,143.08	\$ 24,030.61	\$ (3,887.53)	\$ (4,030.61)	-20.15%	0.00%	\$ -
CONSTRUCTION & DEMO FUND 972	\$ 1,206,000.00	\$ 112,341.60	\$ 92,523.73	\$ 91,073.60	\$ 9,721.06	\$ 1,034,473.55	\$ 851,616.27	\$ 182,857.28	\$ 354,383.73	29.39%	0.00%	\$ 416,122.77
HSTS PROGRAM FUND 974	\$ 913,800.00	\$ 96,572.00	\$ 79,521.08	\$ 131,121.50	\$ 55,496.36	\$ 975,676.69	\$ 903,105.53	\$ 72,571.16	\$ 10,694.47	1.17%	0.00%	\$ 265,406.92
TB CONTROL UNIT FUND 979	\$ 72,273.87	\$ 75.00	\$ 7,591.02	\$ 155.00	\$ 4,487.70	\$ 62,724.96	\$ 71,738.92	\$ (9,013.96)	\$ 534.95	0.74%	0.00%	\$ 57,792.47
<b>GRANTS (FUND 954)</b>	\$ 844,143.50	\$ 135,572.02	\$ 71,153.88	\$ 58,811.61	\$ 8,313.85	\$ 895,841.10	\$ 747,618.28	\$ 148,222.82	\$ 96,525.22			\$ 208,815.43
JOURNAL ENTRY / ADJUSTMENTS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 3,735.41	\$ 3,735.41	\$ -	\$ (3,735.41)			\$ -
HECFK	\$ 34,806.00	\$ 15,314.00	\$ -	\$ 21,736.00	\$ -	\$ 37,050.00	\$ -	\$ 37,050.00	\$ 34,806.00	100.00%	0.00%	\$ 37,050.00
HEMCH	\$ 86,162.00	\$ 69,566.25	\$ 3,675.00	\$ -	\$ 5,675.00	\$ 143,075.60	\$ 85,704.30	\$ 57,371.30	\$ 457.70	0.53%	0.00%	\$ 57,371.30
HEPHEP	\$ 158,341.00	\$ 5,364.00	\$ 4,699.12	\$ -	\$ -	\$ 156,709.34	\$ 144,885.07	\$ 11,824.27	\$ 13,455.93	8.50%	0.00%	\$ 13,182.37
HEMQT	\$ 40,075.00	\$ -	\$ 414.32	\$ -	\$ 414.32	\$ 39,604.80	\$ 45,654.36	\$ (6,049.56)	\$ (5,579.36)	-13.92%	0.00%	\$ (240.13)
HEGVO	\$ 31,659.50	\$ 4,310.00	\$ 527.65	\$ 2,156.00	\$ 527.65	\$ 17,464.00	\$ 8,364.26	\$ 9,099.74	\$ 23,295.24	73.58%	0.00%	\$ 9,099.74
HETUPCP	\$ 80,000.00	\$ 7,250.00	\$ 3,633.66	\$ 4,500.00	\$ 891.66	\$ 89,900.00	\$ 82,311.17	\$ 7,588.83	\$ (2,311.17)	-2.89%	0.00%	\$ 24,431.72
HEGHC	\$ 135,000.00	\$ 5,528.84	\$ 11,145.88	\$ 5,288.47	\$ 13.56	\$ 117,287.07	\$ 117,644.25	\$ (357.18)	\$ 17,355.75	12.86%	0.00%	\$ 9,316.78
HEMIECHV	\$ 188,100.00	\$ 14,549.71	\$ 33,232.95	\$ 15,138.82	\$ -	\$ 189,243.40	\$ 176,060.49	\$ 13,182.91	\$ 12,039.51	6.40%	0.00%	\$ 33,610.34
HEPDOP	\$ 90,000.00	\$ 13,689.22	\$ 13,825.30	\$ 9,982.32	\$ 791.66	\$ 101,771.48	\$ 83,258.97	\$ 18,512.51	\$ 6,741.03	7.49%	0.00%	\$ 24,993.31
<b>* TOTAL</b>	<b>\$ 5,704,989.62</b>	<b>\$ 464,934.42</b>	<b>\$ 466,623.93</b>	<b>\$ 379,327.73</b>	<b>\$ 232,211.47</b>	<b>\$ 5,676,173.71</b>	<b>\$ 5,057,294.86</b>	<b>\$ 618,878.85</b>	<b>\$ 647,694.76</b>	<b>11.35%</b>	<b>0.00%</b>	<b>\$ 1,623,362.54</b>

\* TOTAL AMOUNT INCLUDES RESTRICTED FUNDS C&DD GROUND WTR (FUND 975) OF \$72,273.87

**SUMMARY -YTD**

ACCR	7.88%
ADMIN	45.44%
BCMh	0.00%
CFHS	0.41%
CFR	0.00%
CHC	2.70%
DAWN	0.21%
EBOLA	0.00%
HMG	3.11%
IMM	0.00%
MEDICAID	0.00%
MIECHV	0.00%
PHEP	16.60%
RAB	0.00%
TB	0.83%
FSO	1.66%
RFE	0.00%
SFO	3.73%
NUIS	2.07%
HSTS	2.90%
PWS	1.04%
SW	0.00%
C&DD	5.81%
BGT	5.60%

**PERCENTAGES**



HEALTH COMMISSIONER WORK HOURS  
 DECEMBER 1, 2018 - DECEMBER 31, 2018

<u>SUMMARY -YTD</u>	COUNT	MINUTES	PERCENTAGE	HOURS
ACCR	38	570	7.9%	9.5
ADMIN	219	3285	45.4%	54.75
BCMh	0	0	0.0%	0
CFHS	2	30	0.4%	0.5
CFR	0	0	0.0%	0
CHC	13	195	2.7%	3.25
DAWN	1	15	0.2%	0.25
EBOLA	0	0	0.0%	0
HMG	15	225	3.1%	3.75
IMM	0	0	0.0%	0
MEDICAID	0	0	0.0%	0
MIECH	0	0	0.0%	0
PHEP	80	1200	16.6%	20
RAB	0	0	0.0%	0
TB	4	60	0.8%	1
FSO	8	120	1.7%	2
RFE	0	0	0.0%	0
SFO	18	270	3.7%	4.5
NUIS	10	150	2.1%	2.5
HSTS	14	210	2.9%	3.5
PWS	5	75	1.0%	1.25
SW	0	0	0.0%	0
C&DD	28	420	5.8%	7
BGT	27	405	5.6%	6.75
LUNCH	64	960		16
SICK	0	0		0
OFF	0	0		0
VAC	30	450		7.5
HOLIDAY	96	1440		24
<b>TOTAL MINUTES</b>	<b>672</b>	<b>10080</b>	<b>100%</b>	<b>168</b>
<b>MINUTES LESS SICK, VAC, HOL, LUNCH</b>		<b>7230</b>		

DECEMBER 1, 2018 TO DECEMBER 31, 2018 - REVISED

VEHICLE	MILEAGE	MILEAGE RATE	TOTAL \$
	1	1231	0.545 \$ 670.90
	2	687	0.545 \$ 374.42
	3	766	0.545 \$ 417.47
	4	907	0.545 \$ 494.32
	5	1454	0.545 \$ 792.43
	6	583.5	0.545 \$ 318.01
	8	959	0.545 \$ 522.66
	9	770	0.545 \$ 419.65
<b>TOTAL</b>		<b>7357.5</b>	<b>\$ 4,009.84</b>
GAS @25 MPG	294.3	\$1.70 / GAL	\$ 500.31
LEASE PAYMENTS on vehicles 1-6			\$ 1,767.54
INSURANCE \$12,688.00 per year			\$ 1,057.33
TWO NEW VEHICLES (60 MONTHS)		\$16,312.98 EACH	\$ 543.77
<b>TOTAL PAYMENT</b>			<b>\$ 3,868.95</b>
<b>TOTAL MONTHLY SAVINGS</b>			<b>\$ 140.89</b>

Trumbull County Combined Health District  
Nursing Department Board Report

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**Board of Health Report January 23, 2019 for December 2018**

- The Epidemiologist, Randee Shoenberger R.N., completes an annual TB Risk Assessment per the TCCHD TB Protocol. Attached is the 2018 report. Important to note is Trumbull County continues to be a “low risk” community for TB according to the Centers for Disease Control (CDC) guidelines.
- The Nursing Division has completed the annual review of the TCCHD’s Epidemiology Response Annex and this is on the board agenda for review and approval. Attached is a copy of this plan.
- The Nursing Division has submitted the application for the 2020 Public Health Emergency Preparedness (PHEP) grant for an anticipated funding of \$142,265.00. This is a competitive grant cycle with a five year renewal.
- The Nursing Division is in the process of completing applications for the 2020 Tobacco Use Prevention and Cessation Program (TUPCP) grant for an anticipated funding of \$100,000.00 and the Mom’s Quit for Two (MQT) grant for an anticipated funding of \$50,000.00. Both of these grants are due February 11, 2019.
- The Epidemiologist, Randee Shoenberger, R.N. completes annual report of Communicable Diseases required to be reported to TCCHD. This report has been completed for 2018 and is attached. It includes the confirmed and probable cases identified after investigation and follow up of the cases. TCCHD receives many reports of cases that do not meet the case definitions after investigation and are closed as suspected cases.
- Attached are 2018 statistics for Car Seats, Cribs for Kids, Pregnancy Testing, Vision Applications, and Smoke Free Workplace activities.
- Attached is a copy of the overdose report for December 2018. In 2017 there were 135 overdose deaths; in 2018 there are currently 65 confirmed overdose deaths and 11 pending overdose deaths. This is almost a 50% reduction. Mineral Ridge High and Middle schools have Narcan; Niles Police department have Narcan in their evidence room and are considering it for their cruisers.
- Attached is the December 2018 Project DAWN report, Influenza report and Animal Bite report.

**Nursing Division Staff Report:**

<b><i>Reported Communicable Disease Cases for December 2018</i></b>	
Chlamydia	37
CP-CRE	1
Gonococcal	3
Hepatitis A	6
Hepatitis B (chronic)	4
Hepatitis C (acute)	1
Hepatitis C (chronic )	22
Influenza-assoc. hosp.	6
Lyme disease	1
Streptococcus pneumoniae	4
<b>Total cases reviewed</b>	<b>85</b>



Trumbull County Combined Health District  
Nursing Department Board Report

<b>MONTH <u>December</u> 2018</b>		
<b>Nursing Programs</b>	<b># of Services Provided</b>	<b>Clients Served</b>
BCMh	5	5
Health Fairs / Presentations		
Car Seat Classes	1	1
Car Seats Provided	1 seat @ classes	1 total seat
Children Immunization Clinics	1 clinic	3 kids
Adult Immunization Clinics	1 clinic	8 adults
TB Testing	1 clinic	6 tests
Pregnancy Testing	2 tests	1 positive - BMTF/ HMG referral 1 - negative
Referrals to Agencies: (WIC, DJFS, Immunization Clinics, Mental Health)		
Immunization Appointments	Kids- 6 scheduled, 3 NS, 2 seen Adult- 21 scheduled, 7 NS, 14 seen	
TB Clinic Appointments	1	1
TB Nurse Appointments	1	1
Cribs for Kids	2 classes 14 total cribs	9 @ class, 2 @ HV, 1- CSB 1- Hospital, 1 - BMTF
Tobacco Meetings	2 Meetings	32 attended
Baby & Me Smoke Free Sessions	1-Prenatal sessions 1-Post Partum session	1-vouchers given 9-Moms and 2-partners enrolled
DAWN Program (see report attached)	2 Dates for training @ TCCHD 4 trained, 2 NS	Kits from HD= 9 Dec. refills= 12 People trained=9 ** 3 successful reversals from HD kits First Responder refills =15 First Responder kits used= 11 11 successful

Trumbull County Combined Health District  
Nursing Department Board Report

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<b>HOME VISITING PROGRAMS</b> <b>MONTH December <u>2018</u></b>			
HMG – Maximum Cases – 120 MIECHV – Maximum Cases - 43			
Kept/Un-kept visits			
Home Visiting Programs	Caseload Beginning of Month Cases/Referrals	Case Load End of Month Cases/Referrals	# of Home Visits Kept/Un-Kept Visits
HMG	67/12	70/9	54/3
MIECHV	53/4	52/5	33/0
PART C (EI)	81/10	83/10	24/3
<b>Total Caseload</b>	<b>201/26</b>	<b>205/24</b>	<b>111/6</b>

**List Trainings Staff Attended:**

- Jen Francis took numerous training to complete her SC credential
- All Health Dept. staff took training Dec. 14 and Kenya trained Dec 26.

# Ohio Local Health Department Survey of Reported Animal (Mammal) Bite/Rabies Exposure Events

For Year: 2018

Person Completing Form: *Deborah*

Phone: 1-330-675-2590

List health jurisdictions covered below	Jurisdiction (County, City or Combined)
1 <u>TRUMBULL COUNTY COMBINED HEALTH</u>	_____
2 _____	_____
3 _____	_____
4 _____	_____
5 _____	_____

SPECIES OR ANIMAL GROUP	HUMAN EXPOSURE EVENTS		3. OTHER RABIES EXPOSURE EVENTS	4. TOTAL EVENTS	5. TOTAL PERSONS EXPOSED	6. TOTAL PERSONS STARTING PEP
	1. BITES	2. NON-BITE				
BAT	0	1	0	1	1	1
CAT	2	0	0	2	2	0
DOG	19	0	0	19	19	0
FERRET	0	0	0		0	0
LIVESTOCK	0	0	0		0	0
OTHER DOMESTIC	0	0	0		0	0
OTHER WILD	0	0	0		0	0
RACCOON	0	0	0		0	0
RODENT/RABBIT (DOMESTIC)	0	0	0		0	0
RODENT/RABBIT (WILD)	0	0	0		0	0
SKUNK	0	0	0		0	0
<b>TOTAL</b>	<b>21</b>	<b>1</b>	<b>0</b>	<b>22</b>	<b>22</b>	<b>1</b>

Electronic submission of the excel file by Email is preferred.

**Please rename the file with your health department name before submitting.**

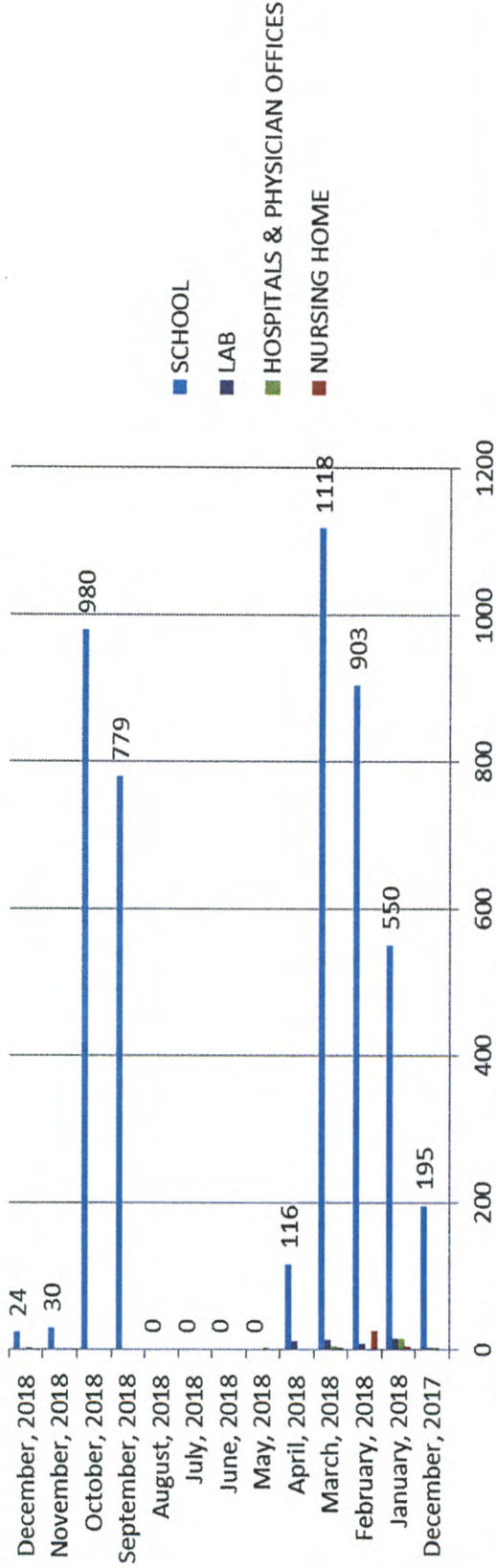
In columns 1, 2, 3, 5 and 6 enter a **number or zero**. Count each event only once.

See the Animal Bite Survey Instructions file for definitions of events and exposures

Please send to: Zoonotic Disease Program  
Bureau of Infectious Diseases  
Ohio Department of Health  
35 E Chestnut St., 6th Floor  
Columbus, OH 43215      Fax: (614) 564-2456  
Email [zoonoses@odh.ohio.gov](mailto:zoonoses@odh.ohio.gov)

Reportable Condition (data collected on 1-7-2019 )	# of Confirmed and Probable Cases for 2018	# of Confirmed and Probable Cases for 2017	# of Confirmed and Probable Cases for 2016	# of Confirmed and Probable Cases for 2015	# of Confirmed and Probable Cases for 2014
Brucellosis	1	0	0	0	0
Campylobacteriosis	13	17	15	15	12
Chlamydia infection	1175	1088	943	885	980
Coccidioidomycosis	0	0	1	0	0
Cryptosporidiosis	11	5	11	5	6
E. coli - enterohemorrhagic (shiga toxin producing) - Not O157:H7	5	0	0	0	0
E. coli - enterohemorrhagic (shiga toxin producing) - O157:H7	0	0	0	4	0
Encephalitis - primary	0	0	0	0	0
Ehrlichiosis / Anaplasmosis	0	0	0	0	1
Giardiasis	2	6	1	4	6
Gonococcal infection	303	304	392	233	291
Haemophilus influenzae (invasive disease)	2	5	3	6	1
Hemolytic uremic syndrome	0	0	0	0	0
Hepatitis A	24	0	0	1	0
Hepatitis B Perinatal	0	0	2	0	0
Hepatitis B (including delta) - acute	5	2	16	2	2
Hepatitis B (including delta) - chronic	23	49	46	50	17
Hepatitis C - acute	7	1	4	1	2
Hepatitis C - chronic	348	438	520	309	284
Influenza A - novel virus	0	0	0	0	0
Influenza-associated hospitalization	360	298	84	74	56
LaCrosse virus disease (other California serogroup virus disease)	0	1	0	0	0
Legionellosis - Legionnaires' Disease	20	9	10	8	5
Listeriosis	0	1	0	0	0
Lyme Disease	6	6	0	3	1
Meningitis - aseptic/viral	7	6	6	3	8
Meningitis - bacterial (Not N. meningitidis)	0	2	2	1	0
Meningococcal disease - Neisseria meningitidis	0	1	2	0	0
Pertussis	8	8	1	8	15
Salmonellosis	19	17	23	18	18
Shigella	0	0	10	18	2
Staphylococcal aureus - intermediate resistance to vancomycin (VISA)	0	0	0	0	0
Streptococcal - Group A -invasive	6	21	8	3	5
Streptococcal - Group B -Newborn	3	0	0	0	1
Streptococcus pneumoniae - invasive antibiotic resistance unknown or non-resistant	21	16	22	11	21
Streptococcus pneumoniae - invasive antibiotic resistant/intermediate	4	7	5	10	1
Tuberculosis	0	1	1	1	0
Varicella	9	12	5	4	6
West Nile Virus	4	0	0	1	0
Yersiniosis	2	2	0	0	0
Zika virus infection	0	0	0	0	0

## 2018 Influenza statistics



# Tuberculosis Risk Assessment

<b>Trumbull County Combined Health District</b>	<b>Department:</b> Nursing Division
Effective Date: January 2019	<b>Description:</b> Annual Report
Next Review Date: January 2020	

## I. INCIDENCE OF TB

There were no cases of active TB in Trumbull County in 2018. There have been no multi-drug resistant cases locally since 1998.

- No clusters of persons at the Trumbull County Combined Health District (TCCHD) with confirmed TB disease have been identified.
- Annual 1-step for all TCCHD clinic employees was completed 12/12/2018.
- No employee of the TCCHD with confirmed TB disease has been identified for 2018.
- No employee has converted.

## II. RISK CLASSIFICATION

Trumbull County Combined Health District is a local public health department.

Based on CDC guidelines of number of TB patients encountered, Trumbull County, Ohio is considered "low risk" in 2018.

## III. SCREENING OF TCCHD's TB Clinic Staff FOR *M. tuberculosis* INFECTION

- Baseline skin testing for TB Clinic Staff is performed with two-step TST. Known positive reactors return a symptoms questionnaire indicating whether or not they have experienced TB symptoms in the last year. All screening records are confidentially maintained.
- Annual TST will continue to be required for TCCHD clinic employees.
- The impact of an outbreak of TB or even an exposure of TB to untested employees is low based on Trumbull County's risk of TB.

## IV. TB INFECTION-CONTROL PROGRAM

The TB Control RN/EPI is responsible for the TB Infection Control Plan and Respiratory Control Plan for Trumbull County Combined Health District. The plan is reviewed and updated annually. Trumbull County Combined Health District is the Trumbull County Tuberculosis Clinic, and is the lead agency and member of the Trumbull County Preparedness Committee.

The Trumbull County Combined Health District Epidemiologist is an active member of the Trumbull County Infectious Disease Committee, inclusive of the Director of Nursing for Warren City Health Department; the Infectious Disease Nurses from HMPH- St. Joseph, Trumbull Memorial Hospital and Hillside Hospital. Other subject matter experts, i.e. respiratory, dietary, employee health and engineers are invited as indicated. The Trumbull County Combined Health District Epidemiologist is an active member of the Northeast Central Ohio Epidemiology Workgroup made up of Epidemiologists from 13 northeast Ohio counties- Ashland, Carroll, Columbiana, Holmes, Mahoning, Medina, Portage, Richland, Stark, Summit, Trumbull, Tuscarawas, and Wayne. This group meets quarterly.

The Ohio Department of Health provides support through their TB Program.

Original: 2012

Updated: 12/12/2018

## Tuberculosis Risk Assessment

<b>Trumbull County Combined Health District</b>	<b>Department:</b> Nursing Division
<b>Effective Date:</b> January 2019	<b>Description:</b> Annual Report
<b>Next Review Date:</b> January 2020	

- Thompson Mechanical checks the air differential readings. The results are recorded in TB program plan records. If the TB Examination room pressure is not negative, contracted provider will make the necessary repairs.

Thompson Mechanical reads air flow from the negative pressure exhaust fan on the following dates:

1. April 5, 2018- 280 cfm
  2. July 23, 2018- 200 cfm
  3. November 20, 2018- cfm
- All readings were within normal limits

### VIII. RESPIRATORY PROTECTION PROGRAM

The policy for respiratory protection follows the CDC guidelines for respiratory protection. The policies and procedures for HCWs are maintained in the TCCHD "Respiratory Protection for Patient Care Areas", reviewed and updated annually. The "TCCHD TB Control Plan" is reviewed and updated annually. TCCHD TB Staff in the respiratory program includes nurses, clerical and physicians. N-95 masks are intended for use when working with TB patients at the Trumbull County Combined Health District. The Trumbull County Combined Health District provides initial fit testing and respiratory protection education upon hire for the staff in the TB program; annual fit testing is provided through the TB program if changes have occurred.

Respiratory protection education is provided for the TB Staff involved in the program.

### DEPARTMENTS ELIGIBLE FOR ANNUAL N95 FIT TESTING

1. Nursing Department
2. Contracted Medical Personnel

### IX. REASSESSMENT OF TB RISK AT Trumbull County Combined Health District.

Opportunities for change identified during assessment	Actions - f/u from assessment
2018 Review Respiratory Protection Program with Health Commissioner, TB Medical Officer, TB Control RN/EPI and TCCHD CQI, ID, Safety Committee.	None needed at this time.

Project DAWN

Dec. 2018

Kits from the Health Dept.: 9

Dec. Refills: 12

People Trained: 9

Successful Reversal: 3

First Responder Refills: 15

First Responder Kits Used: 11

Successful: 11

**Total Year to Date:**

Kits from the Health Dept.: 296

People Trained: 337

Refills: 106

Health Dept. Kits: Successful: 15

Unsuccessful: 1

First Responder Refills: 454

First Responder Kits Used: 117

Successful: 112

Unsuccessful: 5



## 2018 ED Encounters and Emergency Response due to Drug Overdoses

Data Compiled Cooperatively by Trumbull County Mental Health & Recovery Board and the Trumbull County Combined Health District  
(\*June, July, Aug., Sept., Oct., Nov. & Dec. data missing for Trumbull Memorial and Northside Hospitals)



### Tables represent fatal & non-fatal overdoses

Zip Code	Number	Percent
44402	10	2.19%
44403	3	0.66%
44404	2	0.44%
44410	29	6.36%
44417	3	0.66%
44418	3	0.66%
44420	35	7.68%
44425	18	3.95%
44428	5	1.10%
44430	21	4.61%
44437	6	1.32%
44438	10	2.19%
44439	0	0.00%
44440	9	1.97%
44444	29	6.36%
44446	56	12.28%
44450	4	0.88%
44453	0	0.00%
44470	4	0.88%
44473	5	1.10%
44481	24	5.26%
44482	1	0.22%
44483	79	17.32%
44484	49	10.75%
44485	46	10.09%
44491	5	1.10%
<b>TOTAL</b>	<b>456</b>	<b>100%</b>

Drug Overdoses by Gender		
Gender	Number	Percent
Male	266	58%
Female	190	42%
<b>TOTAL</b>	<b>456</b>	<b>100%</b>

### Drug Overdoses by Age

Age Range	Number	Percent
0-19	26	5.70%
20-30	144	31.58%
31-40	134	29.39%
41-50	70	15.35%
51-60	60	13.16%
61-70	17	3.73%
71-90	5	1.10%
<b>Total</b>	<b>456</b>	<b>100%</b>

### Drug Overdoses by Day of the Week

Day of the Week	Number	Percent
Monday	71	15.57%
Tuesday	53	11.62%
Wednesday	65	14.25%
Thursday	82	17.98%
Friday	68	14.91%
Saturday	59	12.94%
Sunday	58	12.72%
<b>TOTAL</b>	<b>456</b>	<b>100%</b>

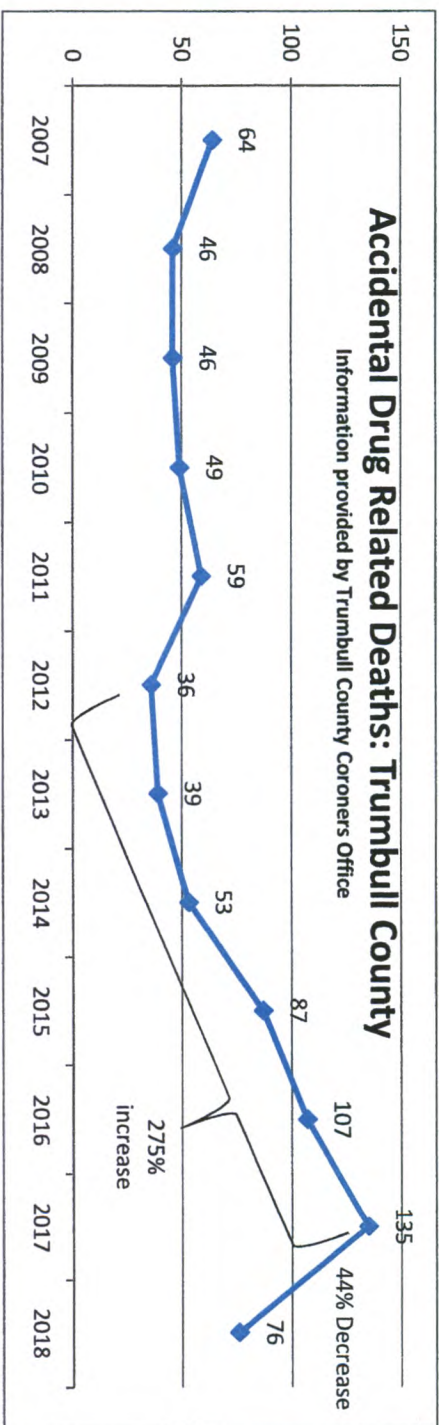
- Estimated overdoses (Hospital Encounters) for January 2018: 49
- Estimated overdoses (Hospital Encounters) for February 2018: 41
- Estimated overdoses (Hospital Encounters) for March 2018: 22
- Estimated overdoses (Hospital Encounters) for April 2018: 46
- Estimated overdoses (Hospital Encounters) for May 2018: 60
- Estimated overdoses (Hospital Encounters) for June 2018: 68
- Estimated overdoses (Hospital Encounters) for July 2018: 90
- Estimated overdoses (Hospital Encounters) for August 2018: 101
- Estimated overdoses (Hospital Encounters) for September 2018: 86
- Estimated overdoses (Hospital Encounters) for October 2018: 82
- Estimated overdoses (Hospital Encounters) for November 2018: 56
- Estimated overdoses (Hospital Encounters) for December 2018: 63

**Total: 764**

Official FATAL Overdoses in 2018: 65  
Unofficial FATAL Overdoses in 2018: 11

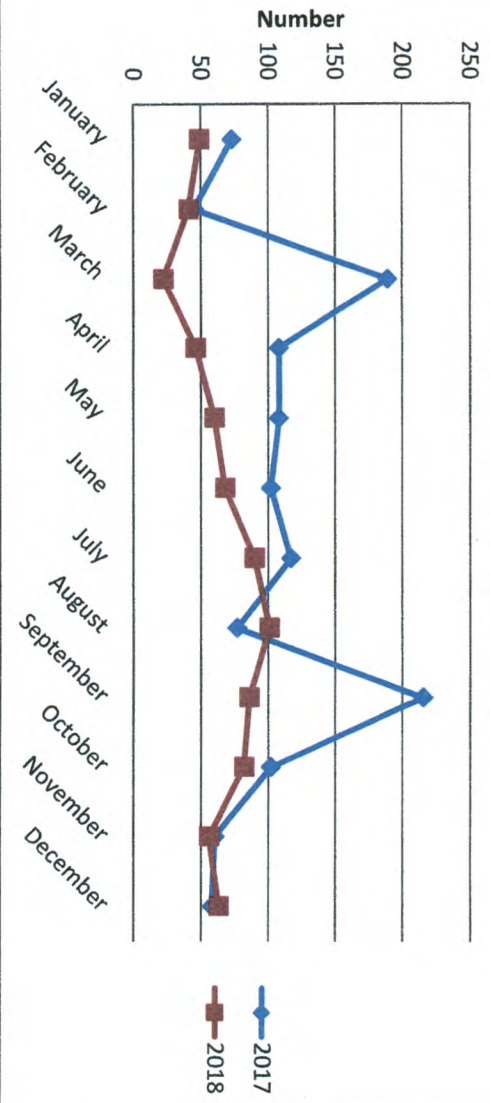
### Accidental Drug Related Deaths: Trumbull County

Information provided by Trumbull County Coroners Office



# Overdoses by Month

Source: Trumbull County Combined Health District



# 2018 Toxicology Results through 11/15/18

Source: Trumbull County Coroners Office

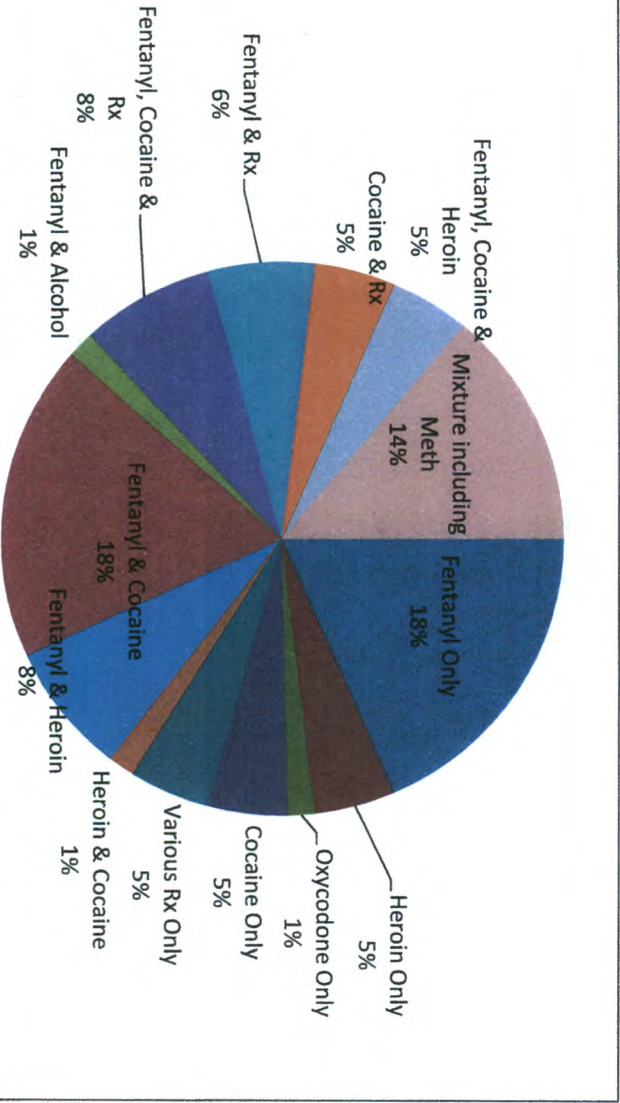




Figure 2. Gender distribution of overdose-related ED visits; Trumbull County; December 2018

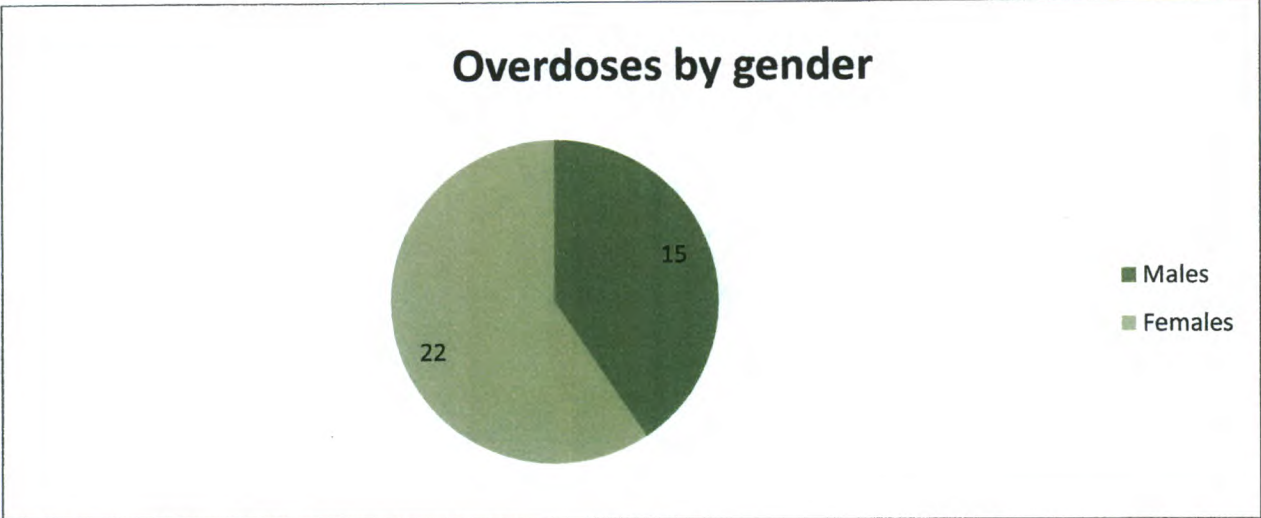
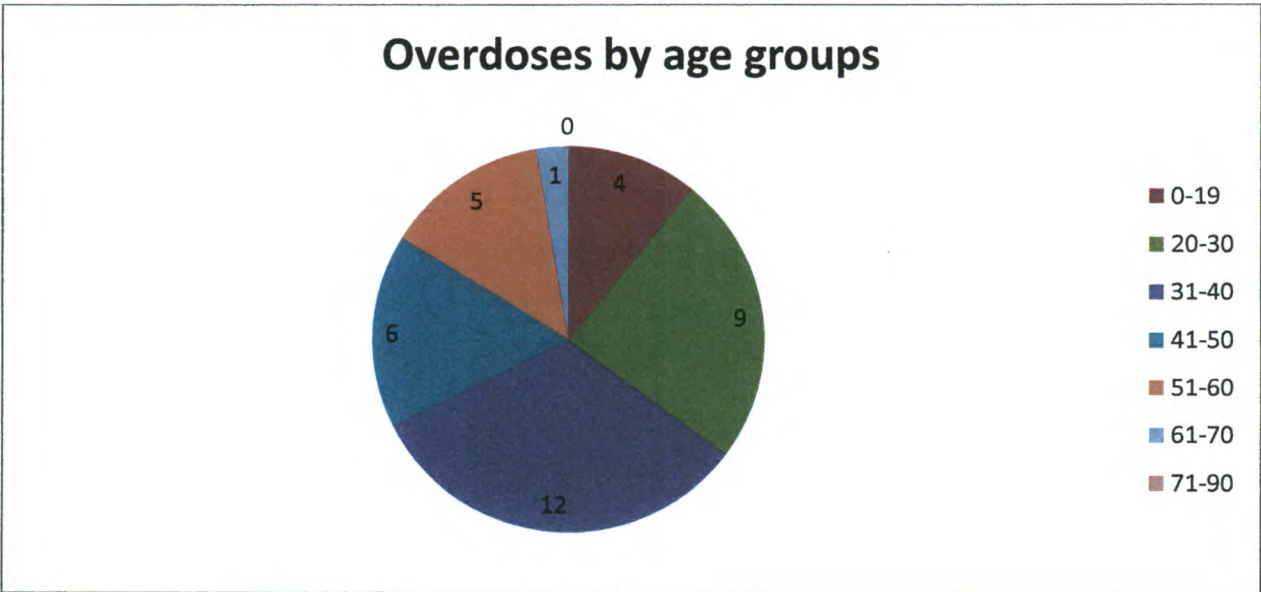


Figure 3. Age distribution of overdose-related ED visits; Trumbull County; December 2018



Age distribution of overdose-related ED visits for December revealed "mean age" of 35 yrs. of age and "median age" of 33 yrs.

Figure 4. The days of the week that the overdoses occurred in Trumbull County; December 2018.

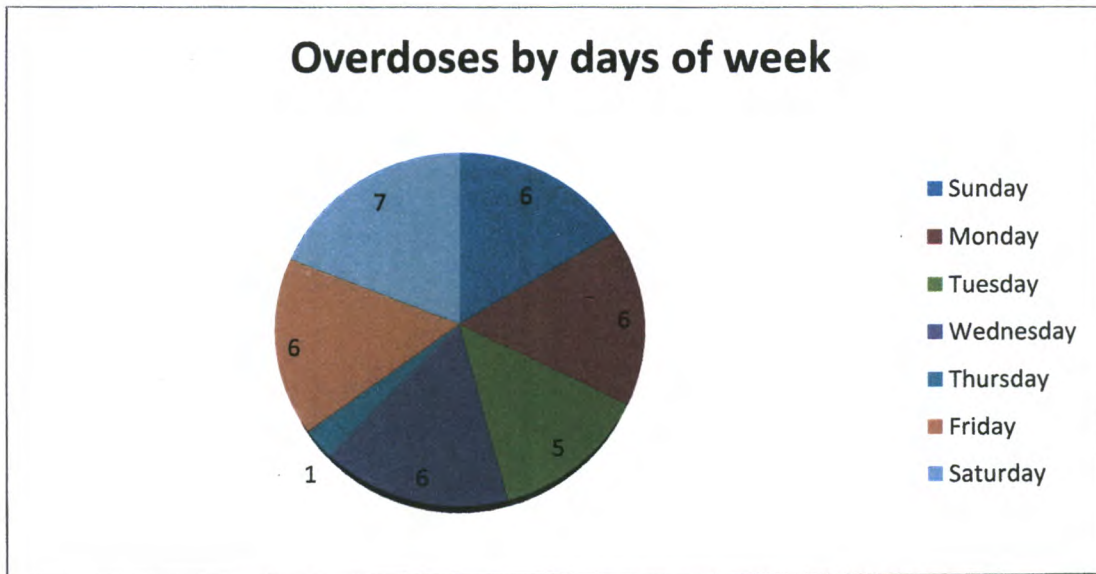
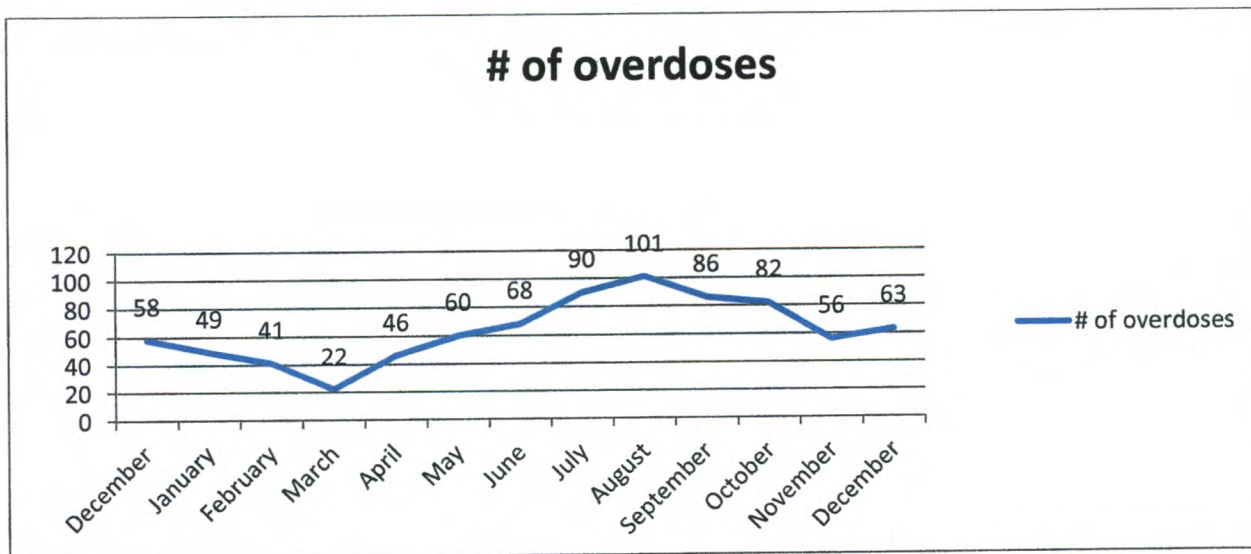


Figure 5. Chart of total overdoses from December 2017 to December 2018

(Includes Steward's ED visits)





Data compiled by the Trumbull County Combined Health District

January 1<sup>st</sup> to December 31st, 2018

(NSH & TMH #s are not included in the demographics)

Zip Code	Number	Percent
44402	10	2.19%
44403	3	0.66%
44404	2	0.44%
44410	29	6.36%
44417	3	0.66%
44418	3	0.66%
44420	35	7.68%
44425	18	3.95%
44428	5	1.10%
44430	21	4.61%
44437	6	1.32%
44438	10	2.19%
44439	0	0.00%
44440	9	1.97%
44444	29	6.36%
44446	56	12.28%
44450	4	0.88%
44453	0	0.00%
44470	4	0.88%
44473	5	1.10%
44481	24	5.26%
44482	1	0.22%
44483	79	17.32%
44484	49	10.75%
44485	46	10.09%
44491	5	1.10%
<b>Total</b>	<b>456</b>	<b>100.00%</b>

Age Range	Number	Percent
0-19	26	5.70%
20-30	144	31.58%
31-40	134	29.39%
41-50	70	15.35%
51-60	60	13.16%
61-70	17	3.73%
71-90	5	1.10%
<b>Total</b>	<b>456</b>	<b>100.00%</b>

Gender	Number	Percent
Male	266	58.33%
Female	190	41.67%
<b>Total</b>	<b>456</b>	<b>100.00%</b>

Hospital	NSH	TMH
June	8	34
July	24	31
August	11	48
September	0	49
October	0	41
November	0	36
December	0	26
<b>Total</b>	<b>43</b>	<b>265</b>

Days of the Week	Number	Percent
Monday	71	15.57%
Tuesday	53	11.62%
Wednesday	65	14.25%
Thursday	82	17.98%
Friday	68	14.91%
Saturday	59	12.94%
Sunday	58	12.72%
<b>Total</b>	<b>456</b>	<b>100.00%</b>

2018 Months	Number	Percent
January	49	10.75%
February	41	8.99%
March	22	4.82%
April	46	10.09%
May	60	13.16%
June	26	5.70%
July	35	7.68%
August	42	9.21%
September	37	8.11%
October	41	8.99%
November	20	4.39%
December	37	8.11%
<b>Total</b>	<b>456</b>	<b>100.00%</b>



**Public Health**  
Prevent. Promote. Protect.

**TRUMBULL COUNTY COMBINED HEALTH DISTRICT**  
**NURSING DIVISION**

**STATISTICS FOR 2018**

**CAR SEATS**

CLASSES= 35

SEATS GIVEN= 131 THROUGH CLASS

HV= 2

**TOTAL= 133**

PEOPLE SCHEDULED=207

PEOPLE ATTENDED=119

**CRIBS FOR KIDS**

CLASSES= 28

CRIBS GIVEN THROUGH CLASSES= 116

HV= 23

BMTF= 11

OTHER= 31

**(CSB, HOSP., HD., MOTHER'S TEA**

**TOTAL= 181**

**VISION**

APPLICATIONS= 44

GOT GLASSES= 26

13 APPLICATIONS FROM 2017 THAT GOT GLASSES IN 2018=11

**PREGNANCY TESTS**

TESTS= 26

POSITIVE= 25

CPA'S (Helped with)= 6

SMOKES= 12

BMTF referrals= 4

**SMOKE-FREE WORKPLACE BAN**

-LETTERS OF REPORT-AFTER COMPLAINT=31

- INVESTIGATIONS= 30

- IN VIOLATION=4

- FINES= 0

-DISMISSALS=26

Trumbull County Combined Health District  
Nursing Department Board Report

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ACRONYMS

**TCCHD: TRUMBULL COUNTY COMBINED HEALTH DISTRICT**

**ODH: OHIO DEPARTMENT OF HEALTH**

**CDC: CENTER FOR DISEASE CONTROL**

**ODRS: OHIO DISEASE REPORTING SYSTEM**

**DAWN: DEATHS AVOIDED WITH NALOXONE**

**MQT: MOM'S QUIT FOR TWO—AKA: BMTF: BABY AND ME TOBACCO FREE**

**CFK: CRIBS FOR KIDS**

**GVO: GET VACCINATED OHIO**

**PHEP: PUBLIC HEALTH EMERGENCY PLAN**

**PDOP: PRESCRIPTION DRUG OVERDOSE PROGRAM**

**HMG: HELP ME GROW**

**MIECHV: MATERNAL INFANT EARLY CHILDHOOD HOME VISITING**

**MCH: MATERNAL CHILD HEALTH**

**BCMh: BUREAU OF CHILDREN WITH MEDICAL HANDICAPS**

**TUPCP: TOBACCO USE PREVENTION & CESSATION PROGRAM**





# TRUMBULL COUNTY COMBINED HEALTH DISTRICT

*"Building a Healthy Community"*

Frank J. Migliozi, MPH, REHS/RS

Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483

www.tcchd.org



**Public Health**  
Prevent. Promote. Protect.

Kris Wilster, MPH, RS/REHS  
Director of Environmental Health Report  
January 23, 2019

- Permits & Applications for December 2018:
  - Residential Septic .....24
  - Private Water Systems .....12
  - Plumbing – Residential .....35
  - Plumbing – Commercial .....9
  - Real Estate Applications .....29
  
- Inspections for December 2018:
 

<ul style="list-style-type: none"> <li>- Private Water Systems .....20</li> <li>- Plumbing .....73</li> <li>- Manufactured Home Parks ....0</li> <li>- Schools .....11</li> <li>- Public Pools/Spas .....6</li> <li>- Tattoo &amp; Body Piercing .....6</li> <li>- Campgrounds .....0</li> <li>- Food Service Operations .....107</li> <li>- Food Service Mobile Units ....0</li> <li>- Food Service Temporary Units .....0</li> <li>- Retail Food Establishments ...40</li> <li>- Mosquito Investigations .....0</li> <li>- Institution Inspections .....0</li> <li>- Nuisances – Sewage .....12</li> </ul>	<ul style="list-style-type: none"> <li>- Nuisances – Solid Waste .....69</li> <li>- Nuisances – Housing .....15</li> <li>- Nuisances – Grass .....0</li> <li>- Rodent Control (Complaints) .....0</li> <li>- Real Estate Evaluations .....102</li> <li>- Residential Sewage .....125</li> <li>- O &amp; M Sampling .....68</li> <li>- Semi-Public Sewage Systems .....22</li> <li>- Solid Waste Landfill .....0</li> <li>- C&amp;DD .....1</li> <li>- Smoking Investigations .....1</li> <li>- Water Sampling and Baseline Sampling of Water for Oil &amp; Gas Drilling .....14</li> <li>- Other: .....0</li> </ul>
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- Administrative Hearings Scheduled for December 2018:
 

<ul style="list-style-type: none"> <li>- Private Water Systems .....0</li> <li>- Sewage Complaints .....0</li> <li>- Real Estate Upgrades .....8</li> <li>- Animal Complaints .....0</li> <li>- Other: .....0</li> </ul>	<ul style="list-style-type: none"> <li>- Solid Waste .....0</li> <li>- Point of Sale .....0</li> <li>- Sewer Tie Ins .....0</li> <li>- O &amp; M .....0</li> </ul>
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- Administrative Hearing Outcomes for December 2018:
 

<ul style="list-style-type: none"> <li>- Complied .....1</li> <li>- No Shows – F &amp; O Issued .....5</li> <li>- Tabled .....0</li> </ul>	<ul style="list-style-type: none"> <li>- Consent to Board Order .....2</li> <li>- Vacant .....0</li> <li>- Cancelled .....0</li> </ul>
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- Attached please find the status updates on the Board’s Findings & Order’s cases

**Board's Findings Orders Update  
TCCHD**

Last Name	First Name	Violation Address	Township	Program/Type	Date of Board Meeting Admin Hearings	Findings & Orders	Time-frame	Status
Stein	Charles & Janet	2037 Niles Cortland	Bazetta	sewer tie in	1/9/18	Connect to available sewer line & abandon tank	60 days	Update from Sanitary Engineers 10/3/18 - waiting on Sanitary Engineers
Adkins Jr.	Glen E.	5636 Amy Boyle Rd.	Brookfield	PWS	1/18/18	Submit PWS sealing permit & seal well	30 days	3/12/18 permit issued/good for one year - 12/20/18 changed to Alteration permit
Borkholder	David & Marie	3100 Housel Craft	Farmington	real estate	3/20/18	Submit paperwork, obtain a PTI and install system	90 days	Off-lot Preliminary 10/17/18
Stolba	Benjamin J.	3198 St. Rt. 534	Southington	real estate	5/8/18	Submit paperwork, obtain a PTI and install system	10/31/18	complied
O'Brien	William C.	4572 State Route 7	Hartford	real estate	5/22/18	Submit paperwork, obtain a PTI and complete installation	90 days	Permit to install ready to be issued 11/7/18
Miller	Daniel & Leah	4710 Larson West	Farmington	PWS	6/7/18	Submit PWS sealing permit with fee & seal well or bring into compliance	30 days	Permit issued 8/17/18 - good for one year
Fisher	William & Elma	3160 Housel Craft	Farmington	Real estate	6/14/18	Submit paperwork, obtain a PTI and complete installation	90 days	On lot Preliminary 10/17/18
Triple Diamond Properties LLC	*	5987 Youngstown Hubbard	Hubbard	Solid Waste complaint	6/28/18	Remove solid waste & submit receipts	30 days	9/14/18 gave to Rod to check
KRV Construction		5079 Hoagland Blackstub	Mecca	Solid Waste complaint	6/28/18	Cease & desist bringing additional material onsite	Ohio EPA okay	8/13/18 tickle 30 days per Rod
Weaver	William & Rosa	4607 Phalanx Mills Herner	Southington	real estate	7/17/18	Submit paperwork, obtain a PTI and have system installed	90 days	Newton Falls Court
Ockenfels	Michael & Andrea	1672 Shannon	Liberty	real estate upgrade	8/16/18	Submit paperwork, obtain a PTI and have system installed	11/01/18	Permit issued 10/26/18 - good for one year
Graham	Glenda & Scott	3333 Anderson Morris	Liberty	real estate upgrade	8/16/18	Submit paperwork, obtain a PTI and have system installed	90 days	Off-lot Preliminary 12/5/18
Brocius	William Lee	2787 Warren Meadville	Bazetta	PWS	8/23/18	Submit PWS sealing permit with fee & seal well or bring into compliance	30 days	Permit issued 9/26/18 - good for one year
Kawecki	Samuel	1608 Keefer	Liberty	real estate upgrade	8/14/18	Submit paperwork, obtain a PTI and have system installed	05/01/19	pending
Candel	Anthony R.	3310 Watson Marshall	Weathersfield	PWS	8/30/18	Submit PWS sealing permit with fee & seal well or bring into compliance	30 days	Permit issued Sept. 2018
Thomas	Thomas E.	3555 Woodside Dr.	Warren	Tank abandonment	9/6/18	Abandon septic tank	30 days	Permit to abandon tank 10/31/18
EZ Acres		2822 Durst Clagg	Bazetta	Solid Waste complaint	9/6/18	Remove solid waste & submit receipts	01/01/19	pending
Sanfrey	Diane	1593 Niles Cortland	Howland	Sewage complaint	9/6/18	Submit paperwork, obtain a PTI and have system installed or tie into sewer		pending
Ayres Sr.	John	1575 Niles Cortland	Howland	Sewage complaint	9/6/18	Submit paperwork, obtain a PTI and have system installed	90 days	Warren Municipal Court
Samples	James & Lin	321 Youngstown Kingsville	Vienna	sewer tie in	9/11/18	Connect to available sewer line & abandon tank	60 days	11/16/18 plumbing permit & pumping slip

**Board's Findings Orders Update  
TCCHD**

Miller	Julie M.	680 Youngstown Kingsville	Vienna	sewer tie in	9/11/18	Connect to available sewer line & abandon tank	60 days	11/15/18 sanitary sewer permit issued
McCowin New Life Baptist Church	Kenneth & Georgia	676 Youngstown Kingsville	Vienna	sewer tie in	9/11/18	Connect to available sewer line & abandon tank	60 days	10/30/18 sanitary sewer permit issued
Vienna Land Co. Inc.		504 Youngstown Kingsville	Vienna	Commercial sewer tie in	10/24/18	Connect to available sewer line & abandon tank	12 months	pending
Sampson	Greg	5559 Lakeview	Mecca	real estate upgrade	9/18/18	Connect to available sewer line & abandon tank or demolish building and abandon tank & well	6 months	pending
Guy	Timothy	3467 Nelson Mosier	Braceville	Real estate	10/24/18	Submit paperwork, obtain a PTI and have system installed	90 days	Central District Court
Miller	Mark & Jason	5435 State Route 305	Southington	Real estate	9/25/18	Submit paperwork, obtain a PTI and have system installed	06/01/19	pending
Boose	Jann L.	2857 Leiby Osborne	Southington	Real estate	9/25/18	Submit paperwork, obtain a PTI and have system installed	90 days	Newton Falls Court
Palmer	Charles	971 Karl	Warren	Solid Waste complaint	10/2/18	Remove solid waste & submit receipts	30 days	Off Lot Preliminary 11/19/18
Alenise	Zuher	1299 Broadway	Brookfield	Solid Waste complaint	10/2/18	Remove solid waste & submit receipts	30 days	Warren Municipal Court
Williams	Laurie M.	4818 Shanks Phalanx	Braceville	real estate upgrade	9/25/18	Submit paperwork, obtain a PTI and have system installed	6 months	pending
Kleese	James M.	939 Sodom Hutchings	Vienna	Real estate	10/2/18	submit paperwork, obtain a PTI and have system installed	90 days	pending
Fiest	David & Lynne	3464 Creed Ave.	Hubbard	Real estate upgrade	10/9/18	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Lepowsky Jr.	Dennis J.	2654 Mary Jane	Weathersfield	Plumbing	10/9/18	Obtain plumbing permit and correct plumbing issues	30 days	complied
Wolfe/Dietz	James/Lorrie	3040 Phalanx Mills Herner	Southington	real estate upgrade	10/9/18	Submit paperwork, obtain a PTI and have system installed	06/01/19	pending
Johnson	William A.	749 E. Liberty	Hubbard	Real estate upgrade	10/16/18	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Szabo Family Trust		2675 Seifert Lewis	Hubbard	real estate upgrade	10/16/18	Submit paperwork, obtain a PTI and have system installed	90 days	pending
Pequignot	Louis L.	3727 Donley	Mespo	Sewage complaint	10/18/18	Submit paperwork, obtain a PTI and have system installed	06/01/19	pending
Lomax Eagle Creek Development	Phyllis A.	255 Atwood	Champion	Solid Waste complaint	10/18/18	Remove solid waste & submit receipts	60 days	Warren Municipal Court
Slabaugh	Raymond & Mary	4324 Donley	Hubbard	Solid Waste complaint	10/18/18	Remove solid waste & submit receipts	30 days	Girard Court
Tracy	Thomas & Linda	3170 Schotten	Hubbard	PWS	10/25/18	Properly abandon well pit and call for inspection	30 days	complied
Armstrong	Melissa L.	2395 Stillwagon	Howland	real estate upgrade	10/30/18	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Burns/Hogue	Cody/Hayley	5755 Warner	Johnston	Real estate	10/30/18	Submit paperwork, obtain a PTI, and have system installed	06/01/19	pending
							90 days	pending

Board's Findings Orders Update

TCCHD

Quiggle	Melvin G.	1636 Hyde Oakfield	Bristol	real estate upgrade	10/30/18	Submit paperwork, obtain a PTI, and have system installed	07/01/19	pending
Haun	Bryan & Vanessa	5103 Pierce Rd.	Champion	real estate upgrade	11/13/18	Submit paperwork, obtain a PTI, and have system installed	180 days	pending
Starcher	Scott	2262 Greenville	Mecca	Real estate	11/13/18	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Phillips	Jennifer	4249 Glenwood	Vienna	Real estate	11/13/18	Submit paperwork, obtain a PTI, and have system installed	05/01/19	pending
Adams	Nolan & Destiney	6805 Hoagland Blackstub	Mecca	Plumbing	11/13/18	Obtain a plumbing permit & correct issues	30 days	12/18/18 paid plumbing permit
Evans	Sonya	621 Mahan Denman	Bristol	Point of sale	11/13/18	Submit point of sale application with fee	30 days	Assessment letter
Reynolds/Davis	Denise/James	5383 Youngstown Kingsville	Johnston	real estate upgrade	11/20/18	Submit paperwork, obtain a PTI, and have system installed	6 months	pending
Miller	Harvey & Ruth	6736 Girdle	Farmington	Real estate	11/20/18	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Frey	William H.	8166 Girdle	Mespo	Real estate	11/20/18	Submit paperwork, obtain a PTI, and have system installed	90 days	pending
Walters	Donald	1117 North River	Warren	Point of sale	11/20/18	Submit point of sale application with fee	30 days	Assessment letter
Settle	David C.	6137 Kale Adams	Warren	Point of sale	11/20/18	Submit point of sale application with fee	30 days	Assessment letter
Hilty	Adam	1239 Beech	Weathersfield	Tank abandonment	11/20/18	Abandon septic tank, install new tank	60 days	pending
Kleese	James M.	5061 Warren Sharon	Vienna	HB 110	11/27/18	Submit inspection fee with penalty	30 days	Girard Court
NJC Enterprises LLC		6068 W. Liberty	Hubbard	HB 110	11/27/18	Submit inspection fee with penalty	30 days	Mail undelivered - phone call 12/20/18
Wheeler	Mark	1974 Niles Warren	Weathersfield	HB 110	11/27/18	Submit inspection fee with penalty	30 days	complied
Watson	James & Susan	6168 Youngstown Hubbard	Hubbard	HB 110	11/27/18	Submit inspection fee with penalty	30 days	vacant
Stokes	Norman	4647 Belmont	Liberty	HB 110	11/27/18	Submit inspection fee with penalty	30 days	Girard Court
Bayer	Samuel	875 Warner Rd.	Brookfield	HB 110	11/27/18	Submit inspection fee with penalty	30 days	Eastern District Court
Carson	James R.	844 E. Liberty	Hubbard	HB 110	11/27/18	Submit inspection fee with penalty	30 days	Girard Court
Smith	Patricia J.	1241 Greenville	Mecca	HB 110	11/27/18	Submit inspection fee with penalty	30 days	complied
Dubecky	Erik & Marie	18 Pleasant	Niles City	real estate	12/4/18	Submit service contract & fill chlorine & dechlor tubes with tabs	30 days	pending
Camelli	Richard & Kimberly	993 State Route 534	Braceville	real estate	12/4/18	Obtain service contract, replace aeration lid, have plumbing inspected	30 days	pending
Detweiler	Harvey & Sara Jane	383 Third St.	Farmington	real estate	12/4/18	Pump tanks, install riser, replace splitter box and inspect plumbing	30 days	pending

**Board's Findings Orders Update  
TCCHD**

Detweiler Jr.	Samuel D.	4642 Warren Painesville	Southington	real estate	12/4/18	Obtain a service contract & aerator must be operational	30 days	pending
Ady	Michael P.	3504 Wakefield Creek	Gustavus	real estate	12/4/18	Submit paperwork, obtain a PTI, and have system installed	06/01/19	pending
Bontrager Midway Church of Christ	James L.	8829 State Route 45	Bloomfield	HB 110	11/27/18	Submit inspection fee with penalty	30 days	pending
		2252 Cadwallader Sonk	Bazetta	HB 110	11/27/18	Submit inspection fee with penalty	30 days	pending



**Report of the Health Educator  
Trumbull County Combined Health District  
Jenna Amerine  
December 2018 for January 23<sup>rd</sup> Board Meeting**

Creating Healthy Communities Grant

- CHC Grant Activities:
  - Complete 2018 CHC 4<sup>th</sup> Quarter Report.
  - Complete 2018 Success Story.
  - Attended CHC All-Project Call on December 13<sup>th</sup>.
  - Presented about Trumbull County CHC projects on Statewide Preventative Health and Health Services Block Grant Quarterly Call on December 4<sup>th</sup>.
  - Attended WRTA Bus Services Stakeholder Meeting on December 12<sup>th</sup>.
  - Attended Howland Park Board Meeting on December 13<sup>th</sup>.
  - Attended Healthy Community Partnership Steering Committee Meeting on December 4<sup>th</sup>.
  - Attended Statewide Healthy Eating Conference Call on November 7<sup>th</sup>.
  - Attended Healthy Community Partnership Active Transportation Action Team Meeting on December 17<sup>th</sup>.
  - Attended Warren Healthy Food Access Committee Meeting on December 19<sup>th</sup>.
  - Attended Complete Streets Policy Review Meeting on December 20<sup>th</sup>.
- Continue to promote the Facebook and Twitter Pages as well as post informational material and programs on the site.
- Attended Weekly Administrative Meetings and Accreditation Meetings.
- Attended Final Well-Being Collaborative of Ohio Meeting on December 6<sup>th</sup>.
- Attended Trumbull Memorial Health Foundation Board Meeting on December 7<sup>th</sup>.
- Attend TCCHD All-Staff Training on December 14<sup>th</sup>.

Days Worked

- 14

Early, Late and Weekend Hours

- Worked early on December 6<sup>th</sup> for Well-Being Collaborative of Ohio Meeting.
- Worked late on December 13<sup>th</sup> for Howland Park Board Meeting.
- Worked late on December 19<sup>th</sup> for Warren Healthy Food Access Committee Meeting.
- Worked late on December 20<sup>th</sup> for Complete Streets Policy Review Meeting.

Plans for January 2019

- Continue operating and updating the Facebook and Twitter Pages.
- Attend Accreditation and Weekly Administrative meetings.

- Submit CHC 4<sup>th</sup> Quarter Report and end of grant paperwork.
- Complete CHC 2019 Special Conditions.
- Complete TCCHD 2018 Annual Report Health Promotion write-up.
- Begin searching for 2019 CHC Intern to begin in March.
- Attend Howland Park Board Meeting on January 4<sup>th</sup> and 11<sup>th</sup>.
- Attend Tobacco Free Ohio Alliance Meeting in Columbus on January 8<sup>th</sup>.
- Attend ODH Call with Active Transportation Call on 2019 CHC Projects on January 10<sup>th</sup>.
- Attend OHP Call with Washington County CHC Coordinator on January 16<sup>th</sup>.
- Attend OSOPHE Meeting in Columbus on January 18<sup>th</sup>.
- Attend Healthy Community Partnership Active Transportation Action Team Meeting on January 22<sup>nd</sup>.
- Attend Safe Kids of the Mahoning Valley Coalition Meeting on January 22<sup>nd</sup>.
- Attend Regional Community Health Needs Assessment Meeting on January 24<sup>th</sup>.
- Attend Active Transportation Webinar on January 31<sup>st</sup>.



# TRUMBULL COUNTY COMBINED HEALTH DISTRICT

*"Building a Healthy Community"*

Frank J. Migliozi, MPH, REHS/RS  
Health Commissioner

176 Chestnut N.E. • Warren, Ohio 44483  
www.tcchd.org



**Public Health**  
Prevent. Promote. Protect.

**Date:** 1/16/19

**To:** TCCHD Board of Health

**From:** Natalie Markusic

**RE:** Board Accreditation Report – 1/23/19

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**Policies & Procedures for BOH Approval.** (10% of Time)

- ADM-1630, Credit/Debit Card Acceptance Procedure
- ADM-1640, Smoking Policy

**Action Plan.** (90% of Time)

- 8.2.1 OA (AA1): Job Descriptions complete. BOH to approve changes.
- 8.2.1 OA (AA4): Developing strategies to address gaps in workforce capacity and capability
- 8.2.1 OA (AA5): Developing workforce training plan based on Competency-to-Curriculum Toolkit.